



**Caritas**  
AFRICA

**GETRUDE SIMAKAMPA**  
**MONITORING, EVALUATION, ACCOUNTABILITY AND**  
**LEARNING OFFICER**  
**BASED IN ZAMBIA**

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## APPRECIATION:

CARITAS AFRICA IN THE PAST YEARS CONTINUED TO APPRECIATE THIS ROLE, AS IT WAS SEEN IN ITS EFFORT TO PRIORITIZE THE WORK AND RESULTS OF THE MEAL OFFICER REGARDLESS NON-AVAILABILITY OF FUNDING. UNTIL NOW THE POSITION HAS BEEN INCLUDED IN THE ORGANOGRAM OF CARITAS AFRICA AND IT IS FUNCTIONAL.

WE THANK ALL OUR PARTNERS WHO APPRECIATE AND SUPPORT OUR WORK

## OVERVIEW RESPONSIBILITIES AND ACTIVITIES DONE

- Develop the CA MEAL Plan in reference to the operational plan. Draft MEAL plan was developed and shared to CA Committees for coordinated development.
- Design data collection tools and methodologies to track progress and measure impact. As caritas Africa as of present for ~~project tracking and data collection and reporting we are using two main offline tools, Indicator performance Tracking Table~~ –which will be linked to the MEAL and Activity Report Template.
- In collaboration with CI, update the Caritas Africa Tola data for effective monitoring of strategic frameworks and Represent Caritas Africa on the CI MEAL Team.
- Facilitate annual report of Caritas Africa.
- Collaborate with all programs teams and accompany MOs in M&E
- Results compiled are submitted to the Regional Coordinator to help feed into decision making and planning
- Follow –up Projects/Programs for the purposes of Monitoring to help realise set Goal
- Help CA team be equipped in base Knowledge on MEAL especially the tools used caritas Africa.
- Contribute to Resource Mobilisation for CA.

# HIGHLIGHTS OF THE ACTIVITIES IMPLEMENTED IN THE SF

## • SO1:

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- Women and Youth Forum was held
- One Virtual Meeting with Zonal Coordinators was held.

## SO2:

- Transitional Project activities were implemented
- Meeting on CIMS for MOs was held.
- CA was assessed on CIMS and improvement developed
- 2 MOs have been Supported to develop fundraising strategies, operating models and Indirect cost recovery policies
- Research on Resource Mobilisation in the region was done and a report was developed

## SO4:

advocacy on statelessness and access to legal status.

## CHALLENGE/WAY FORWARD

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- A gap in data collection and reporting feeding into the Caritas Africa SF-
- There is need if finances permit to Organise a workshop on meal system and have data focal persons in MOs for easy data collection and reporting as this will help to Support those responsible for the implementation of the plans in their work by providing information about progress towards the achievements;
- This will help easy collect baseline of the prioritised activities in the MEAL- The Baseline is a benchmark for measuring project success or failure

# INDICATORS PERFORMANCE TRACKING TABLE

INDICATOR	BASELINE	2024					
		TARGET	ACHIEVED		% TARGET MET	BUDGET MONITORING	
			LEVEL OF PROGRESS OF ACTIVITIES	SIGNIFICANT CHANGES ARISING FROM PROGRAMME INTERVENTIONS		PLANNED	EXPENDITURE



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**THANK YOU**

**OBRIGADO**

**MERCI**