1. **CARITAS EUROPA PRESENTATIONS**

Introduction of the network of 49 member organisations in 46 European that works towards ending poverty and promote the dignity of all.

- Working through strategic partnerships to promote social and environmental justice through inclusion, integration, integral human development and humanitarian response.
- secretariat in Brussels, Belgium that ensures that the messages and policy demands of members are heard
- The secretariat plays a coordinating role to ensure that the resources that the member organisations can mobilise are used as proficiently as possible.

The OD approach

- Through the Organisational Development Solidarity System (ODSS), they offer financial and technical support to each other to help ensure the implementation of organisational development plans.
- It encourages Caritas organisations to learn and exchange knowledge in order to be more effective and sustainable.
- The element of building strong organisations and networks
- Capacity strengthening
- OD support leverages the difference in the organisations
- How Mechanisms based on solidarity has evolved.

How The Solidarity Scheme works

- A call to members is made to contribute to the fund
- Once dealing with contributions closes the task force meets to review the projects and select the need areas and sign contracts.

OD Tools

- The Caritas Internationalis Management Standards -CIMS- (a set of standards that apply to the global Caritas confederation and that help each organisation improve its way of working and become more sustainable.

- The management standards help Caritas improve its work to alleviate suffering and restore hope for our brothers and sisters in need.)
- The Learning Paths(encourage Caritas organisations to learn and exchange knowledge, experience and expertise in order to be more effective and sustainable)
- The Mapping (a strategic tool that helps the Caritas Europa network to better understand its member organisations.)
- Organisational development trainings and workshops.

KM Portal

This KM portal offers practical tools, supporting information and external resources to help organisations identify its needs, strengths challenges and potential associated with KM. It is a companion resource to the Caritas Europa KM Assessment Tool. It is structured around the four pillars of the KM Assessment

Self-Assessment Tools

CIMS – A tool to check the extent to which the organisation is already meeting CIMS standards, to measure its performance level and thereby identify strengths and weaknesses.

- The self-assessment results, allow an organisation to identify gaps
- This helps to build the improvement plan and the capacity strengths that need to be sustained.
- This plan reflects the prioritized areas for improvement.
- Under CIMS organisations are in a constant learning, improving

2. SAFEGUARDING KNOWLEDGE PRODUCTS

Overview of the main safeguarding guide developed covering;

- Understanding Safeguarding,

- What safeguarding is?

- The four elements to safeguarding

- Steps in safeguarding

- Conclusions and what's next?

- Planning and implementing a strategic approach to safeguarding

KM Safeguarding Products

Documents and publications derived from various sources should be Simplified and broken down from complex or bulky documents into simpler, shorter and catchier products, while looking at creative ways of developing and sharing of knowledge.

The Knowledge Matrix

The knowledge management matrix was a guide to help map out Safeguarding knowledge assets. Which helped develop tools to identify knowledge gaps, improve processes, and improve performance and helped analyze the km systems and in turn produce appropriate products.

Community Assessment Tool

Intended to collect opinions to better understand the levels of satisfaction of the way safeguarding service is offered, through the questionnaire response we can identify areas where our services are not meeting community expectations and need to improve. The responses are strictly for the purpose of service improvement and are kept confidential.

Safeguarding assessment questionnaire

The safeguarding Assessment questionnaire has been designed to measure expertise. Assessing how efficient and effective in the safeguarding knowledge .It helps to determine what is available and the current state of KM on safeguarding. This assessment type lets participants identify their relevant experience and knowledge on safeguarding.

Safeguarding videos

Three videos were produced by Caritas Rwanda and Caritas Zambia's safeguarding groups

The animated videos depicted the simplified safeguarding guide in text and animated illustrations with background music. Adapting what may be complex information on safeguarding into easily understandable statements without changing the value or its accuracy. This was achieved through text, video, animation and music. Other products include posters where picture plays a big role in making knowledge not only easily understood but interesting and catchier. The volume and complexity of this knowledge places obvious constraints on its effectiveness.

3. KNOWLEDGE MANAGEMENT NETWORK IN ADVOCACY

Synodality

The way of being Church; Reflecting on how knowledge guides the Advocacy work of Caritas at all levels.

KM Advocacy Network

46 National Caritas Members in sub-Saharan Africa „ Regional Advocacy Reference Group/ Committee, representation Caritas Internationalis Advocacy committee, Collaboration with SECAM General Secretariat and its African Union Liaison Office, Regional/ Global, National and Sub-national level, Policy and decision makers in government, development agencies, Non-Governmental Organizations, Civil society, Media, Private sector leaders and the academic community.

Advocacy Knowledge Areas

Caritas Africa has been keen with knowledge needed to implement Advocacy work at regional/ National/ Diocesan level. Caritas Africa focuses on the following knowledge areas; Democratic Governance and Leadership, Human Rights/ Health systems Strengthening, Environmental sustainability and Food Systems and Peace building, conflict transformation and crosscutting Issues.

Easy Access to Cumulative Knowledge

Anchored on understanding multilateral processes, Church structures and how to collaborate in advocacy work. Understanding church documents-Encyclicals, Declarations, Policy formulation and development and social teaching of the Catholic Church

<u>Advocacy Knowledge Tools</u>

Networking, capacity strengthening, accompaniment through community of practice. Leveraging digital tools, knowledge production and advocacy guide.

4. KNOWLEDGE MATRIX / KNOWLEDGE HUB

In conclusion Dr Andrea explained the importance of the knowledge Matrix and the importance of using the knowledge Hub regularly in order to improve the resources. The knowledge matrix helps to map out our knowledge assets. It helps identify knowledge gaps, optimize processes, and improve performance by determine the skills needed to complete a project measure each team member's current level of skills, rate their level of interest in a skill and use the information from the skills matrix to determine any missing skills needed. The virtual spaces(knowledge Hub) will help us co-create knowledge and solutions across the network and find new ways of working together.

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